

6th March 2012.

Dear Councillor,

A meeting of the **AUDIT COMMITTEE** will be held in the **Council Chamber** at these offices on **WEDNESDAY, 14th MARCH 2012 at 7.00 p.m.**, when your attendance is requested.

Yours sincerely,

KATHRYN HALL

Chief Executive

A G E N D A

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| 1. | To note Substitutes in Accordance with Council Procedure Rule 4 – Substitutes at Meetings of Committees etc. | |
| 2. | To receive Apologies for Absence. | |
| 3. | To receive Declaration of Interests from Members in respect of any matter on the Agenda. | |
| 4. | To confirm the Minutes of the meeting of the Committee held on 13 th December 2011. | |
| 5. | Audit Commission Business. | 7 - 42 |
| 6. | Status Report on Action Plan of Audit Recommendations. | 43 - 49 |
| 7. | Internal Audit – Monitoring Report 14 th March 2012. | 50 - 58 |
| 8. | Annual Internal Audit Plan. | 59 - 63 |
| 9. | To consider any items that the Chairman agrees to take as urgent business. | |
| 10. | Questions pursuant to Council Procedure Rule 10 due notice of which has been given. | |

To: **Members of Audit Committee** – Councillors Banham, Callaghan, Coote, Forbes, Goddard, C. Hersey, G. Knight, Lea, Marples, McMenemy and Seward.

Requesting Members:- Councillors Ash-Edwards, de Mierre, Hatton, Marsh, Moore, Snowling and Wall.

Working together for a better Mid Sussex